

CELA2010 Instructions for preparing manuscripts  
This file is an example of the required formatting.

## **ARTICLE TITLE**

(Arial 14 CAP bold, centered)

(2 single line spacing, size 10)

### **Authors' name(s)<sup>1</sup>**

(Arial 11 lower case bold, centered)

*Each contribution shall start with an abstract, typeset in size 10, italic. The abstract should be clear, descriptive and no longer than about 15 lines. The abstract will be printed in the abstract book. The complete manuscript will be published on an accompanying CD-ROM, and should not occupy more than 12 printed pages.*

(2 single line spacing, size 10)

## **1 GENERALITIES (Section title: Arial 11 CAP bold)**

(1 single line spacing, size 10)

Authors should submit their contributions to the Organizing Committee in Microsoft Word format, preferably by email. Manuscripts up to 4 MB size can be sent by email to the workshop secretary at [CELA2010@isomul.com](mailto:CELA2010@isomul.com). Larger files however should be stored on a CD-ROM and sent by international post. The page setup should be A4 size with the following margins: 2.5 cm (.98 in) for left and right borders; 3.0 cm (1.18 in) for top and 3.0 cm (1.18 in) for bottom. The main font for the body text should be Arial 10. The text should be fully justified. It is highly recommended to use automatic hyphenation. Other specifications are mentioned at this page in parenthesis. All lettering should be in English. Authors whose native language is not English are strongly advised to have their manuscripts checked by an English-speaking colleague prior to submission.

(2 single line spacing, size 10, End of section)

## **2 ORGANIZATION**

### **2.1 Text (Paragraph title: Arial 11 lower case bold)**

Indentation should be 1 cm in width and the paragraphs should run into one another smoothly (no double spacing between the end of a paragraph and the beginning of a new one). Title tabulator should be at 1 cm (.39 in) from the edge.

Each article should be divided into sections marked out by one numeral and paragraphs marked out by two numerals separated by a point. A third-level subdivision should be avoided. Within the text the reader should be referred to a section or a paragraph via abbreviations in parenthesis such as (Section 2) or (§ 2.1).

(1 single line spacing, size 10, End of paragraph)

### **2.2 Equations**

Equations should be, where possible, typeset in MS-Word Equation. They should be numbered consecutively and their number should be indented in the same way as the text, that is: an indentation of 1 cm (.39 in). Within the text they should only be referred to by abbreviation and their number in parenthesis, e.g. Eq. 1 (never use any other type of reference).

Typeset using the Times New Roman 11 or similar font, variables and lower case Greek symbols in italic, the equations should be separated from the text with a 10 point spacing before and after the equation.

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<sup>1</sup> Footnote(s) in Arial 10, including organization, address and email of the author(s).

$$t = \frac{r\sqrt{n-2}}{\sqrt{1-r^2}} \quad (1)$$

Please take care to use the real sign minus (–) instead of a dash (-) and conform to ISO norms and other international standards.

### 2.3 Figures and tables

Figures and tables should be integrated (or pasted) in the text. They should be typeset in size 10. Figures and tables should be numbered separately for each paper (Figure 1, Table 1, Table 2, Figure 2, and so on). Authors should see to it that they are kept as small as possible. Each table and figure should have a brief and self-explanatory title. The number and title should put below the figure and above the table as follows:

**Table 2-1 Levels of influence per type for several sensitive functions.**

Sensitive function	Code	Level of influence per type					
		smell	dust	noise	hazard	air poll.	soil poll.
<i>human beings</i>							
concentrations	MEC	3	3	2	3	2	3
permanent	MEP	2	2	2	2	2	3
occasional	MEN	2	2	1	2	2	2
<i>ecological values</i>							
unique ecological values	EC	2	2	2	1	3	3
<i>no ecological values</i>							
soil and water	BW	1	1	1	1	1	3
materials	MA	1	1	1	1	1	1

Please note that the tables should be typeset as the model above, with thin horizontal lines and without vertical lines. The table and figure number should be in bold type, the title in normal text, both in size 10 and aligned on the left. Figures and tables should be referred to in the text, without using abbreviations (for instance: see Table 1 and Figure 3). Photographs should also be integrated in the text, if possible as JPG-file (color or black & white).

### 2.4 Footnotes

Footnotes should only be used if absolutely essential. In most cases it should be possible to incorporate the information in normal text. If used, they should be numbered in the text, indicated by superscript number, and kept as short as possible. They should be typeset in size 10.

## 3 BIBLIOGRAPHICAL REFERENCES

All publications cited in the text should be presented in a list of references following the body text. The list of references should be carefully checked to ensure that the spelling of authors' names and dates are exactly the same as in the text. In the text refer to the authors' name (without initial) and year of publication, followed - if necessary - by a short reference to the appropriate pages. Examples: "Johnson (1995) shows ..." or "... was used (Kramer, 1998, pp. 34-36).

If reference is made in the text to a publication written by more than two authors, the name of the first author should be used followed by "et al.". This indication, however, should never be used in the list of references. In the list of references names of all authors should be mentioned. References cited together in the text should be arranged chronologically. The list of references should be arranged alphabetically on authors' names, and chronologically per author.

Use the following system for arranging your references:

For periodicals:

Geertman, S.C.M. and Ritsema van Eck, J.R., 1995. GIS and models of accessibility potential: an application in planning. *International Journal of Geographical Information Systems*, 9, 1: 67-80.

For proceedings:

Carsjens, G.J., and Van der Knaap, W.G.M., 1996. Multi-criteria techniques integrated in GIS; applied for land use allocation problems. *Second Joint European Conference and Exhibition on Geographical Information*, pp. 575-578, IOS Press, Amsterdam.

For books:

Thomas, K., 1983. *Man and the Natural World: A history of the Modern Sensibility*. Pantheon Books, New York.

For multi-author books:

Wohlwill, J.F., 1976. Environmental aesthetics: the environment as a source of affect. In: I. Altman and J.F. Wohlwill (Editors). *Human behavior and Environment*. Vol. 1 Plenum Press, New York, pp. 37-86.

References to the Internet (indicate author or organization, and the date of access):

Kaufman, J. Sustainable food planning conference. <http://www.isomul.com/foodplanning/index.htm>, November 2009.

Ministry of Housing, Spatial Planning and the Environment. New agenda for the Randstad area. <http://international.vrom.nl/pagina.html?id=37416>. October 2009.

In case of publications in any other language than English, the original title is to be retained. However, the titles of publications in non-Latin alphabets should be translated, and a notation such as "(in Russian)" should be added. References concerning unpublished data and "personal communications" should not be sited in the reference list but may be mentioned in the text.

#### **4 RUNNING HEADS AND PAGINATION**

Our printer will add running heads and page numbers. The author is asked not to use both in the manuscript.