

Guidelines for Group Presentations

Your submission had been accepted for presentation in a CELA group session. Chairs and /or organizers of group sessions are responsible for making sure the session begins and ends on time.

Audio Visual Equipment

All presentation rooms will be equipped with one laptop LCD projector (laptops will not be provided).

Types of Group Sessions

Different types of sessions have somewhat different goals; please keep this in mind as you plan your presentation.

- Panel Presentations:
- Workshops: Focus on a particular topic with active audience participation. Workshop organizers should plan on dividing the session equally between three to four planned presentations and a group discussion period at least as long as a presentation
- Working groups: Informal roundtable discussions that provide a forum for the exploration of conceptual and methodological issues or provide an opportunity for feedback on exploratory projects or works in progress. They do not necessarily involve planned presentations; they should have clearly defined objectives and expected outcomes.